



**Location:** Video Conference via Microsoft Teams  
**Date:** 25.02.2025  
**Meeting Start Time:** 4:33pm  
**Attendees:** SBI upper management, EPA, CRBG, City of Casey Committee Members

## MINUTES

### 1. Attendance and Apologies

- a. Resignation of member noted – received and acknowledged 28<sup>th</sup> November 2024.

### 2. Welcome to Country

### 3. Endorsement of previous minutes (20/08/2024)

- a. EPA advised EPA Health Team feedback regarding SBI dust sampling now moot given the current improvement notice. To be amended as such prior to release.
- b. Previous minutes moved and seconded with the above amendment.
- c. Minutes updated on website – actioned 26/02/2025.

### 4. EXISTING ACTION ITEMS - OPEN:

- SBI investigating options for a neutral chair [**remains OPEN**]
- Revisit the CCC Engagement Plan, and re-circulate on completion [**remains OPEN**]
- FAQs updated in consideration of community questions [**ONGOING**]

### 5. NEW ACTION ITEMS - OPEN:

- a. First Friday of month CCC update – skip February 2025 and March 2025 given this meeting content. Will resume in April 2025, unless critical items arise. [**CLOSED**]
- b. Questions sent to City of Casey by committee member – no formal response from the City of Casey, representatives will convey the request and follow up with formal responses. [**OPEN**]
- c. CRBG requested map of litter nets and revegetation locations. [**OPEN**]
- d. Additional barriers to be placed at the new bike track access point. [**OPEN**]
- e. Wind-blown litter collection between SBI and CRBG, on the SBI side. [**OPEN**]
- f. SBI Restorative Justice Payment requested by EPA to be earlier than Supreme Court Order due date – to be followed up by SBI. [**OPEN**]

### 6. OPERATIONAL UPDATE - SBI

- a. Continuous site advancements
  - o Mobile litter nets
  - o Native Revegetation
- b. H2S scrubbers and flare
  - o Key milestones detailed
    - 30/09/2024 EPA granted Development Licence Amendment
    - 09/10/2024 EPA approved SBI's Commissioning Plan
    - 10/10/2024 SBI started scrubbers
    - 25/10/2024 ESV (operational) certification received
  - o Scrubber – Bacterial Colonisation
    - Suite of additional parameters are coming into play, ie (water temperature, snapshot of multiple data points)
    - Remote access pending



- SBI staff liaising with Organics continuously
- Organics Update
  - Commissioning ongoing
- c. Odour & Reports
  - SBI generated graph showing Odour and Dust Complaints December 2023 to present, significantly reduced.
- d. SBI Actions re: Site Security IMPN
  - 18<sup>th</sup> December 2025 onsite workshop with SBI, EPA, Casey and RBGC
  - Proposed way forward agreed upon by all stakeholders present
  - Implementation pending feedback from EPA
- e. Improvement notice re: Dust
  - Adaptive Dust Management Plan to EPA by 21<sup>st</sup> February 2025 – completed within timeframe
  - Comprises existing hierarchy of controls with additional real time monitoring
  - Noted by EPA that all existing dust reporting requirements, have now been superseded by this notice requirements

**7. REGULATORY UPDATE re EPA**

- a. EPA site inspections:
  - i. 27/11/2024 – general environmental compliance
  - ii. 18/12/2024 – IMPN re: Site Security, with relevant stakeholders

**8. REGULATORY UPDATE re City of Casey**

- a. Planning permit amendment application remains under review, with staff dedicated to the process
- b. Casey are thoroughly assessing all items

**9. COMMUNITY FEEDBACK**

Committee members advised all quiet with regard to odour complaints on the various social media platforms.

**10. COMMUNITY QUESTIONS**

- Q. Any projected date for when bug colony will be optimal?
- A. Unable to provide timeline, given the process is biologically driven. Given the variables, and the to allow evaluation of success of variable changes. Continue to adjust variables individually to find optimal environment.
  
- Q. Is the new flare operational?
- A. The new/enclosed flare is operational when dispersion conditions of the flare emissions are optimal – as per the previous open flare operational protocol, as the landfill gas is not “clean. When the new/enclosed flare is not operational, the landfill gas from the scrubber outlet, is recirculated back into the landfill. No H2S is held onsite. The H2S coming out of solution from the leachate within the leachate storage tank, has reduced significantly, however, SBI still running the headspace extraction and filtration system as a safe guard.
  
- Q. Any security incidents since last meeting?
- A. None. There is a known secondary access for bikes, more concrete barriers to be placed by SBI.
  
- Q. Litter nets and revegetation locations – can a map be provided to member?



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A. SBI will provide directly.

Q. Windblown litter between SBI and RBGC – can this be actioned?

A. Yes SBI will action.

Q. Is Flora and Fauna management plan still under assessment with Casey?

A Yes – significant time put into this with dedicated Casey key personnel in January 2025. All efforts being put into getting it right.

Q. EPA update on Restorative Justice Project – one project submitted with a few different groups coming together from the local area. Working on finalization. Is there a time frame EPA can expect payment from SBI?

A SBI plans to pay by due date, which is 12 months from the date of the Court Order. EPA requested if this could be paid sooner – SBI to get back to EPA.

11. MEETING CLOSE: 5:10pm

12. NEXT MEETING: Tuesday, 24<sup>th</sup> June 2025, CONFIRMED