



Location: Video Conference via Microsoft Teams
Date: 05.08.2025
Meeting Start Time: 4:33pm
Attendees: SBI upper management, EPA, RBG, City of Casey, Committee Members

MINUTES

1. Attendance and Apologies

- a.
- b. Introduction of new SBI staff member joining the Environmental Team

2. Welcome to Country

3. Endorsement of previous minutes (25/02/2025)

- a. Previous minutes moved and seconded.
- b. Minutes updated on website – actioned 07/08/2025.

4. EXISTING ACTION ITEMS - OPEN:

- SBI investigating options for a neutral chair [remains OPEN, on hold until 2026]
- Revisit the CCC Engagement Plan, and re-circulate on completion [remains OPEN]
- FAQs updated in consideration of community questions [ONGOING]
- Email updates issued as required [ONGOING]
- Questions to Casey [Casey response emailed to CCC from SBI 19th March 2025, CLOSED]
- CRBG requested litter net markup [CLOSED]
- BMX Track Access – additional fencing installed [CLOSED]
- Windblown Litter – SBI Engaged SEEDs for August 2025 [CLOSED]

5. NEW ACTION ITEMS - OPEN:

- a. Fauna and Flora Management Plan – Casey taking on notice to request feedback from Casey planning. [OPEN]
- b. At the request of a Committee member, the view from Settlers Run Road along the walking path, has been revisited – SBI have planted natives saplings on the apex of the southern amenity/perimeter bund [CLOSED]
- c. Meeting minutes – community requests all minutes be available on the SBI website rather than just that which is current and endorsed. [OPEN]
- d. Adaptive Dust Monitoring – community request feedback from EPA once data is available. [OPEN]
- e. re Casey – Cyril Beechy ponds. Community request clarification/information on the purpose, content and use of the two (2) ponds. [OPEN]
- f. Change of meeting DAY from Tuesday to any other, to allow Cr Crowther to attend. [OPEN]

6. OPERATIONAL UPDATE - SBI

- a. Litter Controls
 - o 6ft steel fence panels have been installed in specific areas of the site and double up as security and litter migration barriers
 - o The mobile litter nets, on the eastern corner of the site, alongside the Gardens, have been extended towards the south.



Community Consultative Committee - Tuesday 5 August, 2025

- SBI have employed a permanent litter picker, 3 days per week in addition to a full time staffer, with litter picking as second duties
- SBI engaged a specialist vegetation consultant, familiar with the region as well as the SBI and CRBG sites, to collect windblown litter to prevent damage to sensitive native flora, at CRBG in August 2025, along the shared boundary.
- b. H2S Scrubbers and Flare
 - - One (1) flare shutdown experienced in July 2025 – unknown cause at this stage. Successfully remotely restarted
 - Since then, flare running consistently with no shutdowns
 - Industrial electrician to install a voltage buffer to regulate incoming fluctuating power which is burning out sensitive electrical pumps
 - H2S Inlet = 7,600ppm
 - H2S Outlet = 1,600ppm
 - Commissioning ongoing
- c. Odour & Reports
 - Significant decrease in odour, dust and noise complaints since last spike in March 2025.
- d. Adaptive Dust Management and Monitoring Plan
 - 4 monitors installed in 3 locations (double up of one as cross check of readings)
 - One unit is having issues with telecommunication and has been taken offsite for further testing, by the specialist consultants.
 - One unit has a power supply issue – and remains installed onsite under observation.
 - The other 2 are working as intended.
 - When all four (4) are up and running – data collected over a representative period will be made available to EPA.

7. REGULATORY UPDATE re EPA

- a. 24/07/2025 – site inspection re general environmental compliance
- b. No open notices
- c. Cell 2 approved
- d. Restorative Project Funds – paid in full

For further details please go to the EPA website [here](#).

8. REGULATORY UPDATE re City of Casey

- a. Planning permit amendment application remains under review.
- b. Community information session scheduled for September 2025.
- c. Consideration to move meeting from a Tuesday, to another day, to accommodate CR Crowther – CCC acceptance of a change, added to open items. Committee respond positively to change in meeting DAY, SBI to confirm with Cr Crowther.

9. COMMUNITY FEEDBACK

- Committee member advises there have been burnt matchstick smell reported over the winter months, in the evenings.
- SBI offsite odour surveys continue regularly and note – an abundance of residential domestic fireplace fires have been observed.



Community Consultative Committee - Tuesday 5 August, 2025

- SBI will endeavor to be more vigilant and reminded the committee that the SBI resident caretaker with olfactory certification in compliance with EPA guidelines has been completing odour surveys at various times outside of normal operating hours, with no landfill and/or flare odours detected

10. COMMUNITY QUESTIONS

Q. With the Cell 2 approval, when will filling begin?

A. Filling began as soon as approval was received.

Q. What measures are in place for Cell 2 to ensure compliance?

A. All components of the cell construction is EPA-appointed auditor verified, and signed off for approval to be granted by EPA.

Q. Does Cell 2 have the same daily cover requirements as Cell 1?

A. Yes.

Q. Is Cell 1 capped and finished?

A. Cell 1 has an interim cap as it has not yet reached top of waste heights. Cell 2 piggybacks against Cell 1, which will provide a safer work area for the efficient/effective Cell 1 filling and compaction.

Q. Are the H₂S parts per billion monitors still onsite?

A. No – offsite odour is assessed by community feedback and daily monitoring by SBI trained staff.

Q. How many cells are approved?

A. Four (4) in total as per the development licence, to date two (2) have been constructed and have received EPA-approval to accept waste.

Q. Will SBI continue with weed control as per the currently endorsed Flora and Fauna Management Plan?

A. Yes.

11. **MEETING CLOSE:** 5:20pm

12. **NEXT MEETING:** Tuesday, 11th November 2025, TENTATIVE pending day of week change to accommodate Cr Crowther attendance