



Location: Video Conference via Microsoft Teams
Date: 25.02.2025
Meeting Start Time: 4:33pm
Attendees: SBI upper management, EPA, CRBG, City of Casey Committee Members

MINUTES

1. Attendance and Apologies

- a. Resignation of member noted – received and acknowledged 28th November 2024.

2. Welcome to Country

3. Endorsement of previous minutes (20/08/2024)

- a. EPA advised EPA Health Team feedback regarding SBI dust sampling now moot given the current improvement notice. To be amended as such prior to release.
- b. Previous minutes moved and seconded with the above amendment.
- c. Minutes updated on website – actioned 26/02/2025.

4. EXISTING ACTION ITEMS - OPEN:

- SBI investigating options for a neutral chair [**remains OPEN**]
- Revisit the CCC Engagement Plan, and re-circulate on completion [**remains OPEN**]
- FAQs updated in consideration of community questions [**ONGOING**]

5. NEW ACTION ITEMS - OPEN:

- a. First Friday of month CCC update – skip February 2025 and March 2025 given this meeting content. Will resume in April 2025, unless critical items arise. [**CLOSED**]
- b. Questions sent to City of Casey by committee member – no formal response from the City of Casey, representatives will convey the request and follow up with formal responses. [**OPEN**]
- c. CRBG requested map of litter nets and revegetation locations. [**OPEN**]
- d. Additional barriers to be placed at the new bike track access point. [**OPEN**]
- e. Wind-blown litter collection between SBI and CRBG, on the SBI side. [**OPEN**]
- f. SBI Restorative Justice Payment requested by EPA to be earlier than Supreme Court Order due date – to be followed up by SBI. [**OPEN**]

6. OPERATIONAL UPDATE - SBI

- a. Continuous site advancements
 - o Mobile litter nets
 - o Native Revegetation
- b. H2S scrubbers and flare
 - o Key milestones detailed
 - 30/09/2024 EPA granted Development Licence Amendment
 - 09/10/2024 EPA approved SBI's Commissioning Plan
 - 10/10/2024 SBI started scrubbers
 - 25/10/2024 ESV (operational) certification received
 - o Scrubber – Bacterial Colonisation
 - Suite of additional parameters are coming into play, ie (water temperature, snapshot of multiple data points)
 - Remote access pending



- SBI staff liaising with Organics continuously
 - Organics Update
 - Commissioning ongoing
- c. Odour & Reports
 - SBI generated graph showing Odour and Dust Complaints December 2023 to present, significantly reduced.
- d. SBI Actions re: Site Security IMPN
 - 18th December 2025 onsite workshop with SBI, EPA, Casey and RBGC
 - Proposed way forward agreed upon by all stakeholders present
 - Implementation pending feedback from EPA
- e. Improvement notice re: Dust
 - Adaptive Dust Management Plan to EPA by 21st February 2025 – completed within timeframe
 - Comprises existing hierarchy of controls with additional real time monitoring
 - Noted by EPA that all existing dust reporting requirements, have now been superseded by this notice requirements

7. REGULATORY UPDATE re EPA

- a. EPA site inspections:
 - i. 27/11/2024 – general environmental compliance
 - ii. 18/12/2024 – IMPN re: Site Security, with relevant stakeholders

8. REGULATORY UPDATE re City of Casey

- a. Planning permit amendment application remains under review, with staff dedicated to the process
- b. Casey are thoroughly assessing all items

9. COMMUNITY FEEDBACK

Committee members advised all quiet with regard to odour complaints on the various social media platforms.

10. COMMUNITY QUESTIONS

- Q. Any projected date for when bug colony will be optimal?
- A. Unable to provide timeline, given the process is biologically driven. Given the variables, and the to allow evaluation of success of variable changes. Continue to adjust variables individually to find optimal environment.

- Q. Is the new flare operational?
- A. The new/enclosed flare is operational when dispersion conditions of the flare emissions are optimal – as per the previous open flare operational protocol, as the landfill gas is not “clean. When the new/enclosed flare is not operational, the landfill gas from the scrubber outlet, is recirculated back into the landfill. No H₂S is held onsite. The H₂S coming out of solution from the leachate within the leachate storage tank, has reduced significantly, however, SBI still running the headspace extraction and filtration system as a safe guard.

- Q. Any security incidents since last meeting?
- A. None. There is a known secondary access for bikes, more concrete barriers to be placed by SBI.

- Q. Litter nets and revegetation locations – can a map be provided to member?



Community Consultative Committee - Tuesday 25 February, 2025

A. SBI will provide directly.

Q. Windblown litter between SBI and RBGC – can this be actioned?

A. Yes SBI will action.

Q. Is Flora and Fauna management plan still under assessment with Casey?

A. Yes – significant time put into this with dedicated Casey key personnel in January 2025. All efforts being put into getting it right.

Q. EPA update on Restorative Justice Project – one project submitted with a few different groups coming together from the local area. Working on finalization. Is there a time frame EPA can expect payment from SBI?

A. SBI plans to pay by due date, which is 12 months from the date of the Court Order. EPA requested if this could be paid sooner – SBI to get back to EPA.

11. MEETING CLOSE: 5:10pm

12. NEXT MEETING: Tuesday, 24th June 2025, CONFIRMED



Location: Video Conference via Microsoft Teams
Date: 26.11.2024
Meeting Start Time: 4:34pm
Attendees: SBI upper management, EPA, RBG, Committee Members

MINUTES

- 1. Attendance and Apologies**
- 2. Welcome to Country**
- 3. Endorsement of previous minutes (20/08/2024)**
 - a. Committee member raised the following:
 - i. Minutes on website, was not the latest endorsed – SBI – upload failure, will be rectified
 - ii. Email notification of minutes being published to cite the meeting date – SBI noted
 - iii. Queried the date of the previous meeting in the minutes – SBI clarified yymmdd
 - b. SBI confirmed minutes are DRAFT until endorsed
 - c. Committee member highlighted the delay in previous minutes being issued – SBI acknowledged its once off failing to ensure the minutes were out in a timely manner
 - d. Previous minutes moved and seconded.
 - e. Minutes updated on website – actioned 27/11/2024.
- 4. EXISTING ACTION ITEMS - OPEN:**
 - SBI investigating options for a neutral chair [**remains OPEN**]
 - Revisit the CCC Engagement Plan, and re-circulate on completion [**remains OPEN**]
 - FAQs updated in consideration of community questions [**ONGOING**]
- 5. NEW ACTION ITEMS - OPEN:**
 - a. SBI to follow up on status of Infringement Notice #718617 (Note from SBI post meeting – all three infringements were paid by each respective due dates.)
 - b. EPA Health Team feedback regarding SBI dust sampling and analysis from April 2024 requested, will not be completed as Improvement notice regarding dust overrides all previous items.
- 6. OPERATIONAL UPDATE - SBI**
 - a. H2S scrubbers and flare
 - o Key milestones detailed
 - 30/09/2024 EPA granted Development Licence Amendment
 - 09/10/2024 EPA approved SBI's Commissioning Plan
 - 10/10/2024 SBI started scrubbers
 - 25/10/2024 ESV (operational) certification received
 - o Scrubber Progress upon start up detailed
 - Teething issues, breaches in oxygen levels
 - Iterations with nutrient content
 - Tried use of potable vs groundwater
 - Recirculation of LFG successful, facilitating continuous operation
 - Remote support from Organics, onsite support from installation contractors
 - Internal training of multiple SBI staff



- Organics Update
 - Pending return to site
 - Commissioning to continue
- RBG advised significantly reduced odours
- b. Odour & Reports
 - SBI generated graph showing Odour and Dust Complaints December 2023 to present.
 - SBI generated graph showing Odour Reports to EPA and detailing those not attributable based on wind direction or alternate odour source identified, and those unable to be reviewed due to insufficient information relayed by EPA to facilitate this.
 - EPA resumed odour and dust report forwarding 09/09/2024
 - Info relating to odour now excludes street names
 - Info relating to dust cites dust observed above the site
 - SBI are unable to complete real-time odour/dust reviews due to delay and lack of info in receiving reports from EPA
- c. SBI Actions re: Site Security
 - Transfer Station fully enclosed
 - Security patrols, 7 nights a week, multiple site entries per night
 - Site signage updated to reflect additions
 - Dogs remain onsite
- d. Christmas 2024/New Year 2025 Shutdown Protocol:
 - Close Tuesday 24th December 2024
 - Reopen Thursday 2nd January 2025
 - SBI caretaker/operator remains onsite during the period
 - Daily onsite presence by key Environmental & Operational Team
 - Critical processes will remain operational
 - No significant change to procedures and/or processes
 - On Call staff advised

7. REGULATORY UPDATE re EPA

- a. EPA site inspections:
 - i. 03/09/2024 – general environmental compliance
 - ii. 02/10/2024 – CEO visit, on invitation by SBI Directors
 - iii. 16/10/2024 - general environmental compliance
- b. EPA Community Updates:
 - i. Last update 30/10/2024
 - ii. Illegal burns on neighbouring property
 - iii. Complaints unverified by SBI, due to lack of info
- c. Improvement Notices Open:
 - i. IMPN6050 re: EPA auditor-verified RMMP site security measures
- d. Environmental Action Notices:
 - i. Issued 25/11/2024 re Dust Management
 - ii. SBI will continue to work closely with EPA to achieve the best practicable outcome

For further details please view on EPA website [here](#).

8. REGULATORY UPDATE re City of Casey



- a. Planning permit amendment application remains under review.

9. COMMUNITY FEEDBACK

Two committee members advised no complaints or discussion has been had regarding SBI on various social media platforms.

10. COMMUNITY QUESTIONS – DIRECTED TO SBI

- Q. Any interest received for the position of the neutral chair?
- A. No interested received. Will try again 2025. (Note from SBI post meeting – SBI have approached 3 suitably qualified individuals, all of whom have advised they have no capacity to take on the task)

- Q. Has the stakeholder management plan been sent out?
- A. Original was circulated, review is currently internal. Once in draft it will be sent out to CCC.

- Q. Questions related to noise and dust from community.
- A. As per the discussion and the improvement notice received, SBI will work with EPA to come to the best outcomes. As this is a highly specialized field, SBI will defer to our expert consultants to work with the EPA's Science team.

- Q. Member has advised no complaints received. Whatever is happening seems to be working. Confirmed by a second member.
- A. SBI responded, was grateful for the feedback.

- Q. Would a new Counsellor be considered as committee member?
- A. Yes, they would be welcome to apply.

- Q. On Melbourne Cup Day, a committee member observed motorbike riders on and around the SBI site, and notified local police. Did local police follow with SBI staff?
- A. No.

11. COMMUNITY QUESTIONS – DIRECTED TO EPA, QUESTIONS SUBMITTED TO EPA VIA EMAIL AHEAD OF MEETING

- Q. What quantity of crushed material are SBI allowed to store onsite under current A13b permit?
- A. No specific limit, only limit applies to waste. Clarified this question was related to crushed material (product) and not waste – suggested by member to use word “aggregate”. EPA advise they regulate waste and not feedstock or product. Environmental risk is managed by the RMMP and GED. SBI added the application for an A13a operating licence will be re-submitted soon.

- Q. What is the status of the recent VCAT proceedings?
- A. Proceedings commenced on 22 October 2024, currently adjourned to February 2025.

- Q. Have SBI paid all their fines? And have any notices been overturned?
- A. SBI had been issued with three fines, 2 of which EPA confirmed as paid. The third SBI to follow up. (Note from SBI post meeting – all three infringements were paid by each respective due dates.)

- Q. Civil proceedings project fund status?
- A. EPA to make a decision on a project by 1 December 2024, else the money goes into the EPA project fund.



Community Consultative Committee - Tuesday 26 November, 2024

Q What dust testing will EPA carry out?

A EPA do not conduct testing.

Q Will there be an opportunity for the community to object to the A13a application?

A No.

12. MEETING CLOSE: 5:19pm

13. NEXT MEETING: Tuesday, 25th February 2025, CONFIRMED



Location: Video Conference via Microsoft Teams
Date: 20.08.2024
Meeting Start Time: 4:33pm
Attendees: SBI upper management, EPA, City of Casey, RBG, Committee Members

MINUTES

1. Attendance and Apologies

2. Welcome to Country

3. Endorsement of previous minutes

- a. FAQs spelling error – has since been corrected.
- b. Previous minutes moved and seconded.
- c. Minutes updated on website.

4. EXISTING ACTION ITEMS - OPEN:

- SBI investigating options for a neutral chair [**OPEN, by SBI**]
- Revisit the CCC Engagement Plan [**OPEN, by SBI**]
- FAQs updated in consideration of community questions [**ONGOING**]

5. OPERATIONAL UPDATE - SBI

- a. H2S scrubbers and flare
 - EPA DL Amendment Application – In progress. Draft issued 26th June 2024 for SBI Review. SBI responded 12th July 2024. SBI revised response based on EPA site inspection discussions and re-submitted 20th July 2024. EPA advised during Community Information Session their response to SBI is still pending.
 - Energy Safe Victoria – Approval Granted.
 - Organics UK – Onsite 4th June 2024 to 16th August 2024, to return when EPA DL Amendment approved.
 - Revised LFG Management protocol remains in place.
- b. Odour Reports
 - SBI generated map showing continued daily odour survey locations and findings..
 - SBI generated graph showing H2S Concentration data.
 - Community complaints are still ON HOLD from EPA.
- c. SBI Site Actions re: Arson Attack
 - Excavator Arson 4th July 2024 approximately 8:00pm.
 - WRRF setup of facility modified, gates designed for fabrication, security company dusk to dawn patrol.
 - Caretaker has two dogs now onsite.
- d. Remains Unchanged:
 - Cell 2 construction continues.
 - Offsite odour surveys.
 - Leachate storage tank headspace extraction, filtration and dosing.
 - No significant change to operational procedures and/or processes

6. REGULATORY UPDATE re EPA

- a. EPA site visits:
 - i. 6th August re: General Operations.
- b. Infringement Notices Open:



Community Consultative Committee - Tuesday 20 August, 2024

- i. RE: EPA Auditor-verified RMMP site security measures.
- c. Remains Unchanged:
 - i. Development Licence Amendment Application Status (Scrubbers/Flare) pending EPA feedback.
- d. Application for Exemption from a Development Licence:
 - i. Re: Waste Resource & Recovery Facility (Transfer Station) – **Granted 6th August 2024.**
 - ii. Operating licence application to be resubmitted.
- e. Civil Proceedings:
 - i. On 1st August 2024, the civil proceeding was finalized, with details provided by SBI and EPA.
- f. EPA Community Information Session:
 - i. General update on SBI on 13th August 2024.
 - ii. EPA to provide minutes thereof and responses to questions taken on notice.

For further details please view on EPA website [here](#).

7. REGULATORY UPDATE re City of Casey

- a. Site inspection 1st August 2024:
 - i. New planning officer.
 - ii. Planning permit amendment application general review.
 - iii. Await next steps from council.

8. COMMUNITY FEEDBACK

- a. Member voiced concern with the length of time taken by EPA to approve the scrubbers and flare. Submitted August 2023, last submission by SBI 20th July 2024 and no further action since. Messages being passed on to SBI during EPA site inspections without formal communication by EPA permissions team. Requested timeline on response to get this operational – EPA will escalate internally.
- b. Clarification on WRRF (Transfer station) permissions. Change of legislation June 2021 required SBI to apply for permission for WRRF, even though the activity predated the legislation change, EPA advice was given, as an A13b permit, which was applied for by SBI and granted by EPA. EPA revised their position and advised an A13a was required. This application was submitted by SBI and later withdrawn by EPA. The exemption is from a development licence because SBI were already operating a facility when the legislation changed. Now this exemption is granted, the submission for an A13A licence can be resubmitted.
- c. Suggestion to have statement on FAQs re: arson attacks being quelled should be removed – may have been seen by offenders as a challenge.

9. COMMUNITY QUESTIONS

SBI will update the website FAQs incorporating questions submitted by CCC members with email notifications to the CCC when updates are made as usual.

The change in approach with regard to questions has not been productive, as such, we will revert to community questions asked during meetings.

10. **MEETING CLOSE:** 4:58pm

11. **NEXT MEETING:** Tuesday, 26 November 2024, CONFIRMED



Location: Video Conference via Microsoft Teams
Date: 25.06.2024
Meeting Start Time: 4:32pm
Attendees: SBI upper management, EPA, City of Casey, RBG, Committee Members

MINUTES

1. Attendance and Apologies

2. Welcome to Country

3. Endorsement of previous minutes

- a. Item missing from minutes noted, minutes to be amended.
- b. Endorsed and seconded with this amendment.

4. ACTION ITEMS:

- SBI investigating options for a neutral chair [OPEN, by SBI]
- Flora and Fauna Assessment Report awaiting endorsement from Council prior to submission to EPA [PENDING, by Council]
- Revisit the CCC Engagement Plan [OPEN, by SBI]
- In the interest of transparency and collaboration SBI have arrived at a decision regarding specialist assessments, which is, report findings will be summarized and published, with regard to the potential risk posed to human health and the environment. [CLOSED]
- FAQs updated in consideration of community questions [CLOSED]
- Spelling error on the updated FAQs highlight – this will be attended to SBI [CLOSED]
- Going forward, community questions to be submitted to SBI at bek@group.com.au ahead of CCC meetings, so as to facilitate prompt responses. Cut off is 5pm on Tuesday prior to meeting date. Agreed to by those in attendance [CLOSED]
- Question for EPA – do other licensed landfills make available to the community reports, data, details pertaining to dust, water sampling and testing, leachate volumes etc, or is it out of scope? [OPEN, EPA to confer with other EPA Officers]

5. OPERATIONAL UPDATE - SBI

- a. H2S scrubbers and flare
 - Energy Safe Victoria – Approval Granted
 - EPA DL Amendment Application – In progress. EPA have advised that the upcoming DL amendment will be subject to conditions, and SBI are to seek clarification from EPA if required
 - Organics UK – Onsite since 5th June 2024
 - Revised LFG Management protocol remains in place, revision considers seasonal climatic changes
- b. Odour Reports
 - SBI generated map showing odour survey counts, as various locations around the site.
 - SBI generated graph showing H2S concentration data in parts per billion, against EPA informed reporting incidences.
 - Community complaints forwarded onto EPA are still ON HOLD.
 - SBI continues with routine daily offsite odour surveys at various times of the day and downwind of the landfill, with more locations surveyed in calm conditions.
 - The existing flare remains operational in accordance with the SBI LFG Management Protocol, which sees the flare shut down when wind conditions are insufficient for optimal dispersion of emissions.



Community Consultative Committee - Tuesday 25 June, 2024

- EPA have contacted SBI directly when there have been a spate of complaints.
 - No complaints received directly from the community.
- c. Remains Unchanged:
 - Cell 2 construction continues.
 - No significant change to operational procedures and/or processes

6. REGULATORY UPDATE re EPA

- a. EPA site visits:
 - i. 7 June 2024 re: Scubbers and Flare commissioning
 - ii. 18 June 2024 re: Daily Cover, response due 28/06/2024
- b. Adelaide Uni & EPA Vic Collaboration Study:
 - i. Two community and one online session completed
 - ii. Encouraging study based on odour having impacts on mental health
- c. Remains Unchanged:
 - i. Development Licence Amendment Application Status
 - ii. Application for Exemption from a development licence status
- d. Community Update 21/06/2024:
 - i. Dust Sampling and Analysis – **OPEN**
 - 1. EPA request for clarification received 11/06/2024
 - 2. EPA referred to Worksafe, site visit 12/06/2024
 - 3. Worksafe seek clarification of report content (received)
 - 4. Report to be reissued to EPA and submitted to Worksafe on 25/06/2024.
 - ii. Noise Assessment – COMPLIANT
 - iii. Daily Cover – Drone Survey
 - 1. SBI to respond by 28/06/2024

For further details please view on EPA website [here](#).

7. REGULATORY UPDATE re City of Casey

- a. Questions raised with Council in the previous meeting, were taken on notice, with detailed responses promptly provided to SBI for submission to the CCC, however, in error, these responses were not forwarded on by SBI. To this end, please find Council's response to the community raised questions:

Q What is Council's position in allowing a business to continue to operate if it is continually, for more than 2 years in breach of its permitted use?

A *Council has initiated reasonable and proportionate compliance measures for alleged contraventions of Planning Permit PlnA00857/07 (formerly P638/07). Those measures include accountability of each owner and corporate occupier of the land, in line with the Planning and Environment Act 1987 and relevant case law precedence.*

Based upon legal advice, Council has made the decision to abstain from any enforcement measures concerning odour or dust emissions from the site. Council recognises that EPA Victoria are the lead agency and best placed for those types of issues and whilst Council actions might be well meaning, those same actions may unwittingly do harm to EPA's current legal proceedings.

Council has at all times and continues to work collaboratively with EPA Victoria providing material support upon their request.



- Q How can the City of Casey allow the construction of Cell 2 when Cell 1 has not been managed to stop odour?
- A Council's jurisdiction does not extend to providing consent or otherwise regulate each of the cells. The *consent and compliance process concerning current, future, or proposed cells are regulated by EPA Victoria.*

8. COMMUNITY FEEDBACK

- a. Rabbit Action Alliance with several stakeholders is being established to implement collaborative eradication strategies for optimal outcomes

9. COMMUNITY QUESTIONS

- Q What is APAC?
- A Air Pollution Assessment Criteria as set by EPA
-
- Q Given ESV sign off, when will EPA have finalized the development licence amendment application?
- A In final stages, don't like to commit to a date, due to several delays, but hope for draft being issued this week.
-
- Q Once SBI gets approval from EPA, how long to turn the system on?
- A Immediate switching on of the system, with approximately 2 weeks to grow the bugs for the scrubbers to be operating optimally.
-
- Q Why haven't the dust results been added to the website?
- A This has been closed out already. Reports have been provided to EPA in entirety and SBI have advised that we are within all guiding parameters. Raw data or highly specialized reports will not be published.
-
- Q Asked for water testing results and were not provided.
- A Same answer as above – full reports provided to EPA, won't publish or disseminate highly specialized reports.
-
- Q Leachate volumes have not been provided on website – why?
- A General operational activities provide no tangible benefit to the community, and as such will not be disseminated.
-
- Q How much groundwater is extracted from SBI site?
- A General operational activities provide no tangible benefit to the community, and as such will not be disseminated. Suffice to say, SBI operate within the permitted framework.
-
- Q Dust results – 3 values provided. What do they mean?
- A In the interest of transparency and collaboration SBI have arrived at a decision regarding specialist assessments, which is, report findings will be summarized and published, with regard to the potential risk posed to human health and the environment.
-
- Q Can CCC be notified when permission is granted and new flare is operational?
- A Noted and will advise.

10. MEETING CLOSE: 5:13pm

11. NEXT MEETING: Tuesday, 23 July 2024, CONFIRMED



Location: Video Conference via Microsoft Teams
Date: 28.05.2024
Meeting Start Time: 4:35pm
Attendees: SBI upper management, EPA, City of Casey, RBG, Committee Members

MINUTES

1. Attendance and Apologies

2. Welcome to Country

3. Endorsement of previous minutes

- a. Endorsed and seconded.

4. EXISTING ACTION ITEMS - OPEN:

- SBI investigating options for a neutral chair [OPEN, by SBI]
- Flora and Fauna Assessment Report awaiting endorsement from Council prior to submission to EPA [PENDING, by Council]
- Revisit the CCC Engagement Plan [OPEN, by SBI]
- Dust analysis findings to be published – Won't be published in entirety but will publish key findings [OPEN, by SBI]
- Weed control can commence under existing flora and fauna plan to be actioned [OPEN, by SBI]

5. OPERATIONAL UPDATE - SBI

a. H2S scrubbers and flare

- Hazardous area inspector attended site.
- EPA development licence amendment application and ESV approval and signoff remain pending.
- In the interim Organics are preparing to mobilise to site to begin commissioning.
- EPA advise a likely further 2 weeks, from the initial end May ETA, for approval, given the permissionings officer is on annual leave for a week.

b. Odour Reports

- SBI generated graph showing odour survey outcomes conducted by SBI, against EPA informed reporting incidences. The graph has been updated to include instances when SBI concur with EPA on offsite odour.
- SBI observed landfill odour during offsite inspections with EPA attributing the flare as the odour source, as confirmed upon shut down of flare and repeat odour observation 15-20 mins post shut down reporting zero landfill odour, by both EPA and SBI.
- The operation of the existing flare remains operational in accordance with the SBI LFG Management Protocol, which sees the flare shut down when wind conditions are insufficient for optimal dispersion of emissions.
- Recent wind forecasts see the flare shut down more often than not, at close of business.
- Noise Assessment issued to EPA Monday 27 May 2024
 - Risk of harm considered low given noise emission less than or similar to prevailing ambient noise in the area; and
 - Operating times limited to the day period.
- Dust sampling and analysis – April 2024, report issued to EPA 28 May 2024
 - Inhalable Dust Concentration at 3 locations below Worksafe Australia exposure limits
 - Crystalline Silica Concentration at 3 locations all under APAC guideline limit



- The sampling event was conducted when all key dust generating activities were fully operational, with the three days prior having received no rain.
- c. Remains Unchanged:
 - Cell 2 construction continues.
 - Odour reports to SBI remain on hold by EPA.
 - No significant change to operational procedures and/or processes

6. REGULATORY UPDATE re EPA

- a. EPA site visits:
 - i. 7 May 2024 re: IMPN-00006443 re leachate tank headspace
 - ii. 21 May 2024 re: IMPN-00006050 re RMMP
 - iii. 24 May 2024 re: Offsite Odour Survey, SBI met EPA offsite.
- b. Remains Unchanged:
 - i. Development Licence Amendment Application Status
 - ii. Application for Exemption from a development licence status
- c. IMPN-00006443 REVOKED 23/05/2024 “*compliance has been achieved*”
- d. IMPN-00006050, update as issued by EPA 28/05/2024
- e. Compliance advice from EPA re: Dust and Noise, update as issued by EPA 28/05/2024

For further details please view on EPA website [here](#).

7. COMMUNITY FEEDBACK

- a. Rabbit Action Alliance with several stakeholders is being established to implement collaborative eradication strategies for optimal outcomes.

8. COMMUNITY QUESTIONS

Given the content of several community raised questions presented by CCC members, SBI has updated the FAQ’s on the SBI Website to address these items for the greater audience.

For further information in this regard please follow this link to our FAQ page.

Q What is Council’s position in allowing a business to continue to operate if it is continually, for more than 2 years in breach of its permitted use?

A Awaiting response from City of Casey

Q How can the City of Casey allow the construction of Cell 2 when Cell 1 has not been managed to stop odour?

A Awaiting response from City of Casey

Q What other tools does EPA have to bring about a resolution to the odour issues being experienced by residents?

A Resolution of the matter is in progress and all the tools available to the EPA are being used. These can be viewed in the compliance and enforcement policy located [here](#). [Response by EPA]

9. MEETING CLOSE: 5:16pm

10. NEXT MEETING: Tuesday, 25 June 2024, CONFIRMED



Community Consultative Committee - Tuesday 30 April, 2024

Location: Video Conference via Microsoft Teams
Date: 30.04.2024
Meeting Start Time: 4:36pm
Attendees: SBI upper management, EPA, City of Casey, RBG, Committee Members

MINUTES

1. Attendance and Apologies
2. Welcome, Acknowledgement to Country
3. Endorsement of previous minutes
 - a. Endorsed and seconded.
4. COMMITTEE STRUCTURE
 - SBI looking for independent chair
 - SBI will continue to run the meetings until a new chair is selected
 - New member, call for interest posted on website, and will remain open until geographic spread is representative, focus is on south and southwest
 - Distribution of member contact list as per attachment 1, those present in meeting have given permission for their email address to be shared with the CCC, EPA and City of Casey only.
 - Those not in attendance to be emailed directly.
5. CITY OF CASEY – Strategic Planning and Reform
 - Further to last months meeting, additional information has been made available and will be attached to these minutes.
6. EXISTING ACTION ITEMS - OPEN:
 - Flora and Fauna Assessment Report awaiting endorsement from Council prior to submission to EPA **[PENDING] – the currently Council endorsed plan remains enacted.**
 - EPA response how licence holder engaged EPA-appointed Auditor receives complaints that are forwarded to the site, remains the responsibility of the EPA-appointed Auditor to follow up with EPA. **[CLOSED ,**
 - **Duration for EPA to approve or decline application re: scrubbers and flare – estimated end May 2024, significant backlog in the permissions team [CLOSED,**
 - CCC meeting minutes to be published on SBI website - will be endorsed minutes only to commence with these minutes following endorsement **[CLOSED]**
 - Master list of CCC member email addresses as item 4 above. **[CLOSED]**
 - Review of the CCC Engagement Plan **[OPEN, by SBI]**
 - Dust analysis findings to be published – second round sample collection being analysed by lab. Will be reported to EPA. **[OPEN, by SBI]**
7. EXISTING ACTION ITEMS - NEW:
 - SBI investigating options for a neutral chair **[OPEN]**
 - Weed control can commence under existing endorsed flora and fauna plan to be actioned **[OPEN, by SBI]**
8. ODOUR REPORTS DIRECTLY COMMUNICATED TO SBI:
 - 27/03/2024 Cranbourne North via CCC member. Offsite odour survey by SBI 17:04 no landfill odour detected. Onsite check by SBI no landfill odour detected.
 - 28/04/2024 Community report via email Cranbourne West. Wind data shows SBI unlikely to be the source, H2S ppb monitors report zero detections.



- 29/04/2024 Brookland Greens via CCC member. H2S monitors report zero detections. Sewer works in the affected area 30/04/2024.

9. OPERATIONAL UPDATE

- H2S scrubbers and flare – subject to EPA and ESV approvals. LFG Management protocol remains enacted.
- Cell 2 construction continues.
- Odour reports:
 - Forwarding of reports to SBI remain on hold. SBI asked EPA of a timeline to resume forwarding. EPA advise no timeline but IT are working on it. Unverified reports have reduced significantly in April 2024 compared with Jan, Feb and Mar. Some reports received were in excess of 10km away so EPA investigating other possible sources, but the report remains counted as an SBI report
 - SBI continue with daily on and offsite surveys and inspections, in the absence of targeted offsite verification odour surveys.
 - SBI invited community to report directly to SBI via email.

10. REGULATORY UPDATE re City of Casey PP amendment application:

- a. Request for clarification received from Casey, with one remaining response from SBI
- b. Council will advise on next step.

11. REGULATORY UPDATE re EPA

- a. EPA site visit Thursday 28th March 2024:
 - i. Offsite odour at Brookland Greens Reserve, SBI met EPA officers in the Reserve
 - ii. Lack of wind speed affects dispersion from the existing flare. SBI are continuously reviewing data to assess potential offsite impacts. Discussions with EPA ongoing.
- b. EPA site visit Wednesday 10th April 2024:
 - i. Progress on IMPN-00006443 re leachate tank headspace
 - ii. Response on track
- c. Development Licence Amendment Application Status:
 - i. Re: Scrubbers and Enclosed Flare - Pending
- d. Application for Exemption from a Development Licence Status:
 - i. Re: Waste Resource Recovery Facility
 - ii. Pending SBIs submission to the EPA RFI
- e. Improvement Notice IMPN-00006050 re: RMMP recommendations to prevent fires onsite. Report due 10th May 2024, SBI on track.
- f. Compliance advice from EPA re: Dust and Noise
 - i. Dust sampling completed Monday 22nd April 2024
 - ii. Noise Monitors deployed Tuesday 23rd April 2024

For further details please view on EPA website [here](#).

12. COMMUNITY QUESTIONS

- Q** When was dust monitoring completed , frequency and coverage.
- A** Over a regular shift, while concrete crushing was active, and the prior three days were rain-free. noise over one week.
- Q** Does the dust analysis include respirable silica?
- A** Yes
- Q** Is the noise monitoring being done in accordance with EPA guidelines?.



Community Consultative Committee - Tuesday 30 April, 2024

A Yes

Q Is the new chair going to be a member of the CCC or independent?

A Independent, similar to previous external facilitator.

Q There are still noise complaints, including some alleging operations prior to 7am.

A SBI operates in accordance with our council permitted hours ONLY. EPA and Council have overlapping legislation and regulatory powers. EPA tend to focus on noise levels and Council on operational hours.

Q Is there anything that can be done to expediate ESV signoff?

A No, in the midst of specialist inspections and signoff, prior to ESV.

Q How long does EPA have to approve or decline in regard to scrubbers/flare?

A EPA can't confirm but will follow up, and Permissions have been informed about the critical timeline of the project (**ACTION ITEM item by EPA**).

Q Community reports increased over the last few months and have more recently reduced, have there been any change in SBI operations or processes to trigger this spike?

A Nothing at SBI has changed. Systems checked multiple times per day, onsite personnel 5.5 days a week in addition to fulltime onsite caretaker. Several full-time staff visit outside of normal operating hours to ensure all systems are operating as required. especially over closure periods. No change to processes and/or protocols.

Q Update from EPA on pollution reports.

A The EPA IT team are working on the changes to the online reporting system – unclear as to when reports will resume being forwarded to SBI. In the interim, EPA will give SBI the monthly numbers of reports received that list SBI as the odour source. Reports that are greater than 10km away from SBI are most likely an alternate source, however the report is still counted against SBI. EPA are working on alternate odour sources as well as improved reporting systems.

13. MEETING CLOSE: 5:20pm

14. NEXT MEETING: Tuesday, 28th May 2024, CONFIRMED

ATTACHMENT A – CCC member geographical coverage

ATTACHMENT B – City of Casey, Strategic Planning additional information

ATTACHMENT C – Email contact list for the CCC and regulatory stakeholders